

# APPLICATION FOR EMPLOYMENT



Name \_\_\_\_\_

Phone (\_\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Position Applied for: \_\_\_\_\_ Shift Preferred  1<sup>st</sup>  2<sup>nd</sup>  Any

Are you of legal age to work?  Yes  No Full Time  Part Time

How were you referred to Camerota Truck Parts (Please check)

Help Wanted Sign  Newspaper \_\_\_\_\_  Employee Referral \_\_\_\_\_

Online  Other Source: \_\_\_\_\_

Do you have a legal right to be employed in the US?  Yes  No (If yes, verification will be required)

See resume attached. Please sign and date this application on back.

## EDUCATIONAL BACKGROUND

### High School

Name & Location: \_\_\_\_\_

Diploma:  Yes  No or G.E.D.:  Yes  No Date \_\_\_\_\_

### College

Name & Location: \_\_\_\_\_

Course of Study: \_\_\_\_\_ Did you graduate?  Yes  No Degree \_\_\_\_\_ Date \_\_\_\_\_

### Vocational Education

Name & Location: \_\_\_\_\_

Course of Study: \_\_\_\_\_ Did you graduate?  Yes  No Degree \_\_\_\_\_ Date \_\_\_\_\_

## EMPLOYMENT BACKGROUND

*List most current employer first*

1. Company Name: \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_ Employed from \_\_\_\_\_ to \_\_\_\_\_

Position \_\_\_\_\_ Reason for leaving \_\_\_\_\_

Wage / Salary \$ \_\_\_\_\_ Contact: \_\_\_\_\_

2. Company Name: \_\_\_\_\_ Phone (\_\_\_\_\_)\_\_\_\_\_

Address: \_\_\_\_\_ Employed from \_\_\_\_\_ to \_\_\_\_\_

Position \_\_\_\_\_ Reason for leaving \_\_\_\_\_

Wage / Salary \$ \_\_\_\_\_ Contact: \_\_\_\_\_

3. Company Name: \_\_\_\_\_ Phone (\_\_\_\_\_)\_\_\_\_\_

Address: \_\_\_\_\_ Employed from \_\_\_\_\_ to \_\_\_\_\_

Position \_\_\_\_\_ Reason for leaving \_\_\_\_\_

Wage / Salary \$ \_\_\_\_\_ Contact: \_\_\_\_\_

## ADDITIONAL EXPERIENCE

Summarize special job related skills and qualifications as acquired from employment, training or education as well as other applicable job related qualifications such as: A.S.E. certifications, professional accreditation / licenses, professional associations etc.

- In order to be considered for employment with CTP, you will be required to:
  - Provide proof of US citizenship or the authorization to work in the US in accordance with the IRCA of 1986;
  - Consent to and successfully pass a pre-employment illegal drug test;
  - Successfully pass a criminal background check and satisfactory employment reference checks.
- I understand that this application is not a contract of employment. I understand that if hired employment is “at will”. Meaning I or Camerota Truck Parts may terminate my employment at any time or for any reasons consistent with applicable state or federal law.
- I authorize Camerota Truck Parts to thoroughly investigate my work and personal history and verify all data given on this application, on related papers, and in interviews. I authorize all individuals, schools and employers named therein, to provide any information requested about me, and I release them from all liability for damage in providing this information.
- I agree that in return for being considered for employment and/or receiving an offer of employment, I will resolve any dispute about my candidacy for employment, employment or cessation of employment exclusively through the internal and external employment dispute resolution process of CTP, which includes final and binding arbitration with a neutral arbitrator. Arbitration will be conducted in accordance with the National Rules for the Resolution of Employment Disputes rules of the American Arbitration Association in effect at the time of the arbitration. You have the right to review this policy before signing this application. A copy may be obtained from CTP’s Human Resources Dept.
- My signature below represents that I am not subject to any restriction or obligation to any former employer or other business, contractual or otherwise, that would prevent or interfere with employment with Camerota Truck Parts. I agree that if not true, I will hold Camerota Truck Parts harmless for any and all liability for such non-disclosure.
- I agree to fulfill all of the requirements listed above and understand that any misrepresentation or omission of facts on this Employment Application and/or interview is sufficient cause for my disqualification from employment or if employed, is a just cause for termination.

*Please sign and date this application. Thank you for your interest in Camerota Truck Parts.*

Applicant’s Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Camerota Truck Parts is an Equal Employment Opportunity Employer.**